

## MALLENY ANGLING Ltd RISK ASSESSMENT

<b>AREA</b>	<b>HARLAW &amp; THREIPMUIR RESERVOIRS</b>				<b>ASSESSOR</b>	Ross Innes (issue 1)							
<b>DESCRIPTION</b>	<b>BAILIFF GENERAL DUTIES</b>						<b>DATE</b>	01.12.2017					
<b>OP</b>	<b>DESCRIPTION</b>				<b>HAZARD/RISK</b>			<b>CONTROL</b>					
	<p>Bailiff duties include the following which are not exclusive:</p> <p>Issuing or selling permits.</p> <p>Booking Anglers on/off the water.</p> <p>Checking Catch Returns. This may include a check of Anglers bags.</p> <p>Control of the water.</p> <p>Patrolling the bank when necessary.</p> <p>Calling emergency services if or when necessary.</p> <p>When appropriate, reporting to Management Committee on Anglers Conduct.</p> <p>Recording accidents or incidents in the Record Book</p>				<p>When selling Permits Bailiffs will be in possession of cash.</p> <p>A minority of Anglers have issues with booking in and out.</p> <p>Some anglers have issues with submitting catch returns.</p> <p>Controlling the water entails maintaining discipline of all concerned. This may involve members of the public.</p> <p>Patrolling the bank is covered in other Risk Assessments.</p>			<p>In the event of an attempt to steal Permit Cash, the Bailiff is instructed to hand the money over without argument. They must not, under any circumstances, engage in any sort of violent confrontation.</p> <p>The police should be called as soon as possible afterwards. Car registration numbers would be useful but must not be obtained at the risk to the Bailiff.</p> <p>On occasions, conflict arises between Bailiffs and Anglers. The Bailiff will adopt an attitude of non-confrontation. He will, at the earliest opportunity, report the matter to the Committee who will decide the course of action to be taken. If matters escalate severely then the Police may have to be called.</p> <p>Conflict may arise with dog walkers who do not control their animals and allow them to run loose around Anglers. The Bailiff should adopt a neutral approach, record the facts, avoid any confrontation and report to the committee.</p>					
<b>Issue No.</b>	3	<b>Assessor</b>	Annual review: J.Flynn		<b>Date</b>	01.12.2019		<b>Approved by</b>	R Ross		<b>Date</b>	2.02.2020	

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<b>AREA</b>	<b>HARLAW &amp; THREIPMUIR RESERVOIRS</b>				<b>ASSESSOR</b>	Ross Innes(issue 1)				
<b>DESCRIPTION</b>	<b>BAILIFF PATROLS OUTWITH HOURS (late night, early morning, often in darkness)</b>					<b>DATE</b>	01.12.2017			
<b>OP</b>	<b>DESCRIPTION</b>			<b>HAZARD/RISK</b>		<b>CONTROL</b>				
	<p>Bailiffs regularly patrol the banks outwith normal hours. Late at night or early morning.</p> <p>The intention is to find, and discourage, any person/persons fishing without a permit or indeed with a permit but fishing outwith permitted hours. All will be classed as POACHERS.</p> <p>Slips, trips and falls are more likely during the hours of darkness.</p>			<p>Bailiffs, on occasions, may come into contact with Poachers whilst carrying out their patrol. This may result in an amicable discussion and the guilty party will leave without trouble.</p> <p>On occasions confrontation may take place.</p> <p>Slips, Trips, Falls.</p>		<p>Evening or early morning patrols will be with two or more bailiffs patrolling together. Bailiffs must be in possession of an active mobile phone.</p> <p>If Patrols come across anyone fishing illegally, or acting suspiciously, they should make initial contact from a distance and try to assess the type of response they get.</p> <p>If the response is favourable they may, at their discretion, approach the persons with the intention of asking them to leave.</p> <p>Should the response seem confrontational they must keep their distance, request the persons leave, advising them if they fail to do so the police will be called. It may be worth reminding them that, if the Police are called, all their equipment, including their car, run the risk of confiscation.</p> <p>In the event of a refusal to leave the Police will be called.</p> <p>At all times keep a safe distance and have an escape route planned.</p> <p>Slips, Trips and Falls are more likely in the dark, so extra attention should be given. Adequate lighting from torches should be used.</p>				
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<b>DESCRIPTION</b>	<b>WALKING THE BANK to Reach Desired Fishing Position</b>					<b>DATE</b>	01.12.2017			
<b>OP</b>	<b>DESCRIPTION</b>			<b>HAZARD/RISK</b>		<b>CONTROL</b>				
	<p>Anglers must walk the bank to reach their desired fishing position. Because of the geology of both Harlaw and Threipmuir many Hazards pose a significant risk.</p> <p>The sloping dam wall. Harlaw and Threipmuir.</p> <p>Areas of rocks and boulders, particularly Harlaw</p> <p>Areas of soft sand/mud.</p> <p>Areas of grass.</p> <p>Sections of banking which drop off to the water line.</p>			<p>There are significant risks of slips, trips and falls throughout both reservoirs, but probably more so on Harlaw.</p> <p>The dam walls become very slippery, particularly when wet.</p> <p>Areas can trap your footwear causing unsteadiness when moving on.</p> <p>Areas of rocks and boulders are unstable in places and particularly difficult to cross with an increased risk of slips, trips and falls. This can result in bruises, strains or breaks to limbs.</p> <p>Extreme caution is required during low water conditions.</p>		<p>Obviously, the geology cannot be altered, so it is the responsibility of anglers to use extreme caution when walking the bank.</p> <p>Appropriate footwear should be used, either ribbed or studded, depending on what is found to be most comfortable and suitable.</p> <p>Flat soled footwear must not be worn on the dam walls.</p> <p>It may be advisable to use a walking or wading pole to assist travel.</p> <p>Should an angler feel unsafe at any particular area, it is advisable to move to a safer spot. This may mean taking a detour to avoid difficult terrain.</p> <p>Anglers must act responsibly and take all reasonable precautions to ensure their own safety.</p>				
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<b>AREA</b>		<b>HARLAW &amp; THREIPMUIR RESERVOIRS</b>				<b>ASSESSOR</b>		Ross Innes(issue 1)				
<b>DESCRIPTION</b>		<b>WADING (With particular emphasis to Harlaw)</b>						<b>DATE</b>		01.12.2017		
<b>OP</b>	<b>DESCRIPTION</b>			<b>HAZARD/RISK</b>			<b>CONTROL</b>					
	<p>Some anglers choose to wade and fish from a position out from the bank.</p> <p>Because of the geology of the area, particularly at Harlaw, many unseen hazards pose a significant risk.</p>			<p>Harlaw Reservoir is up to 20metres deep at its deepest point.</p> <p>Due to the geology of the reservoir there are many submerged shelves and drop-offs which, at certain water levels, become in range to wading anglers. This means an angler can become engulfed in one forward step.</p> <p>Other hazards are rocks with a risk of slipping or tripping.</p> <p>Areas of soft sand or mud which may trap feet. This represents a <b>significant</b> risk at both reservoirs during extreme low water conditions.</p> <p>All pose a significant risk of drowning.</p>			<p>All anglers must use extreme caution if they decide to wade.</p> <p>Waders should have appropriate soles to cater for the rocky bottom.</p> <p>Wading poles are recommended.</p> <p>Wader belts should be used, in particular always with chest waders.</p> <p>Anglers must act responsibly and take all reasonable precautions to ensure their own safety.</p> <p>It should be noted that waders may cause added difficulty when walking the banks.</p> <p>The use of knee high wellington boots poses less risk, but users should still be aware of slipping on rocks or sticking in mud.</p> <p>Where deep wading is intended the angler is advised to use a buoyancy aid or life jacket. This is not supplied by, or is the responsibility of, MAA.</p>					
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AREA		HARLAW & THREIPMUIR RESERVOIRS			ASSESSOR		Ross Innes(issue 1)				
DESCRIPTION		CASTING (With particular reference to Back-cast)					DATE		01.12.2017		
OP	DESCRIPTION			HAZARD/RISK		CONTROL					
	<p>Casting is a necessary part of Fly Fishing.</p> <p>Anglers must be aware of others close by, whether other anglers or walkers, runners, cyclists, dogs and horses.</p> <p>It is very easy for such persons/pets to arrive unexpectedly without being heard by the angler.</p> <p>Certain areas of the reservoirs are more prone to those hazards, such as the wall of the Dam, open areas in front of the benches on the East Shore and any other stretches close to public footpaths surrounding the reservoirs.</p> <p>Anglers must also be aware of hooking themselves. Particularly in the head area.</p> <p>Artificial flies and hooks with barbs represent a danger through accidental injury by hooking flesh.</p>			<p>Back-casts pose a particular risk to others. Even if they do not appear to be in direct line of the cast, a sudden gust of wind can easily alter the direction of the line.</p> <p>When fishing close to other anglers, sufficient space must be given to allow for mistimed or windblown casts.</p> <p>Water levels also affect casting. High levels bring the anglers closer to the paths. Lower levels may bring the people and animals nearer to the anglers.</p> <p>Faulty casts can cause the angler to be hit with his own cast of artificial flies.</p> <p>Barbed hook embedded in flesh</p> <p>Infection from contaminated hooks</p>		<p>Anglers must be aware, before every cast, of any person within range of their cast. They must do this by observing their immediate area before lifting the rod. They must also make allowances for the possible effects of any wind blowing the line off course.</p> <p><b><u>Reference the Dam Wall on the North Shore at the Rangers House.</u></b> At all times only 4 people, including the Bailiff, will be allowed to fish from this area.</p> <p>When the water level gets too high, all fishing from the Dam Wall will stop. This will normally be when the water level reaches - 0.5 metres.</p> <p>Eye protection is recommended at all times.</p> <p>Those learning to cast or juvenies must wear head and eye protection</p> <p>Wearing of hats and personal protective clothing offers some protection but not to exposed areas of flesh. It may be possible to personally, through certain methods, to remove hooks from flesh but professional medical advice and assistance is always recommended.</p>					
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<b>DESCRIPTION</b>		<b>STOCKING</b>				<b>DATE</b>		01.12.2017	
<b>OP</b>	<b>DESCRIPTION</b>			<b>HAZARD/RISK</b>		<b>CONTROL</b>			
	<p>Stocking fish into both reservoirs.</p> <p>At Harlaw Reservoir it is normal for fish to be put in entirely by the supplier as they back their trailers up to the water's edge and load the fish down a chute. However, in some occasions when the water is either too high or too low the fish have to be put in with the use of nets.</p> <p>Each net when loaded with fish weighs around 40kg thus posing a manual handling task. It is also a two-person lift.</p> <p>Threipmuir Reservoir is usually stocked by hand nets.</p>			<p>Manual Handling Risk.</p> <p>Two-man lift over uneven ground and into water.</p> <p>Risk of slipping on muddy areas surrounding the water's edge, particularly in low water conditions.</p>		<p>Two persons of approximately the same height and build should be used for this task.</p> <p>They should have clear instructions between each other in how they are going to carry out the task.</p> <p>On some occasions one person has to take over in the water, wade out a bit further and release the fish. Usually this is the person with the leading hand, but this must be confirmed before the lift takes place.</p> <p>A clear route should be made up to, and into the water. Underfoot conditions must be taken into account.</p>			
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<b>DESCRIPTION</b>		<b>SEEMINGLY UNCONTROLLED DOGS AND OTHER ANIMALS</b>					<b>DATE</b>		01.12.2017		
<b>OP</b>	<b>DESCRIPTION</b>			<b>HAZARD/RISK</b>			<b>CONTROL</b>				
	<p>It is not uncommon for loose and unattended dogs to run freely on the reservoir banks.</p> <p>Dogs have often been allowed to swim freely across anglers' lines.</p> <p>Horses with riders use the pathways at both Harlaw and Threipmuir reservoirs.</p>			<p>Dogs wrap themselves around lines and leaders with the likelihood of them being caught by the fly.</p> <p>When this happens, it is usually the Angler who is blamed for the behaviour of the unruly dog.</p> <p>This often leads to confrontation.</p> <p>Horses may become spooked by the angler and become difficult to handle, creating a risk to others.</p>			<p>Anglers should try and be aware of dogs off the lead in their vicinity, but in some instances where dogs are running loose this is not always possible.</p> <p>If a dog becomes tangled in fishing line and the owner is not present, the only option is to call for someone to help with the dog. A call to help the dog often meets with more response than a general shout asking where the owner is.</p> <p>Unfortunately, any shout often results in the dog taking off at a great speed. One can only hope that the nylon leader breaks quickly causing little damage.</p> <p>Confrontation should be avoided if at all possible, as the angler is usually held responsible.</p> <p>Incidents such as this must be reported to the Bailiff with as much information as possible.</p> <p>Horses can be easily spooked by an angler's dress and rods. Pass horses slowly, avoiding any sudden movement and treat the animal and rider with respect.</p>				
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### RISK ASSESSMENT

AREA	Harlaw and Threipmuir Reservoirs			ASSESSOR	Ross Innes(issue 1)					
DESCRIPTION	Adverse weather				DATE	01.12 2017				
OP	DESCRIPTION	HAZARD/RISK		CONTROL						
	Adverse weather conditions	Potential for injury or life threatening		MA bailiffs cannot control all areas of the reservoirs and therefore anglers should, at all times, observe a policy of personal safety.						
	Thunderstorm	Lightning Fishing rods may act as a lightning conductor		Anglers are advised not to fish during thunderstorms or when lightning is close by. Lay fishing rod level on ground. Fishing must stop and not recommended to restart until at least 30 minutes after the last lightening flash.						
	Wet surfaces	Injury or death can result from electrical shock following a direct lightning strike  Risk of slipping		In an emergency call emergency services. A Defibrillator is located at Harlaw house on the wall near the bailiff station. Some of the bailiffs are trained in the use of a defibrillator.  Surfaces will become wet during and after rain. Anglers should observe caution when walking on mud and stones at or close to the water's edge. The surface of the dam walls may become particularly dangerous due to wet stones.						
	Snow and ice	Danger to life – slipping, adverse reaction to low temperatures		Fishing is not recommended during time when snow is on the ground or when ice is on the water. Anglers are advised not to walk on ice covering the water. Fishing may be restricted, terminated or not allowed during times of adverse weather.						
	High Winds	Danger to life or injury from falling branches, trees or blown debris		Anglers should keep a safe distance from trees during high winds or stop fishing during severe weather.						
	Lightning Strike	Bailiff Bothy(metal construction)		As bothy is of metal construction and has an external mobile phone receiver a lightning conductor may need to be fitted. Bailiff are advised to return to their car or a place of safety during an electrical storm						
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